

STATE OF IDAHO       )  
                              : ss.               Monday, March 3, 2025  
County of Bingham     )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                              Commissioner Jackson  
                              Commissioner Jensen  
                              Lindsey Dalley- Commission Clerk

**STAFF MEETING**

Present:               Pamela Eckhardt- County Clerk  
                              Donavan Harrington- County Assessor  
                              Debbie Cunningham- Chief Deputy Assessor  
                              Dusty Whited- Public Works Director  
                              Scott Reese- Emergency Services/Parks & Recreation  
                              Sheri Landon- Court Supervisor  
                              Laraine Pope- Human Resource Director  
                              Jason Marlow- Building Maintenance  
                              Shawn Hill- Probation Services  
                              Cody Lewis- Treatment Court  
                              Jeff Gardner- Sheriff  
                              Jordyn Nebeker- Chief Deputy Sheriff  
                              Matt Galloway- IT Director  
                              Addie Jo Jackman- Assistant Planning & Development Director  
                              Danette Miller- Elections Office  
                              Ryan Jolley- Prosecuting Attorney  
                              Carmen Willmore- Extension Office

Excused:               Gordon Croft- Blackfoot Chief of Police  
                              Laura Lora- Payroll/Indigent Services  
                              Jimmy Roberts- County Coroner  
                              Tiffany Olsen- Planning & Development Director  
                              Tanna Beal- County Treasurer

The Commissioners met with department heads and Elected Officials for the March 2025 Staff Meeting. Commissioner Jensen conducted Staff Meeting.

Pledge of Allegiance: Commissioner Jensen conducted.

Approval of Minutes for Staff Meeting held in February 2025: There were no changes to be made. Therefore, the Staff Meeting Minutes for February were approved as written.

Special Presentation: Review of Employee Handbook Policy Section 32.

Safety Concerns: There were no safety concerns at this time.

Employee Years of Service Recognition: Dusty Whited recognized Kraig Edwards for twenty (20) years of service to Bingham County and stated that Kraig is the Weed Department Superintendent and the Public Works Administrative Assistant. Kraig started as a High School Intern and has spend his entire career with Bingham County. Mr. Whited stated that Kraig is a huge asset to Bingham County.

Kraig Edwards stated that he enjoys working for Bingham County, he learns something new every day and it has been interesting to see how things have changed over the years.

Dusty Whited recognized Jakob Carlson for five (5) years of service to Bingham County and stated that Jakob was a Truck Driver but has moved into the position of Purchasing Agent. Jakob is a hard worker and a huge asset to Bingham County.

Donavan Harrington recognized Debbie Cunningham for twenty (20) years of service to Bingham County and stated that he relies heavily on Debbie to be sure that the Assessors Office runs smoothly when he is not in the office. She is gracious in accepting responsibilities and is a peacemaker in the office.

Debbie Cunningham stated that she appreciates working for Bingham County, it is a great place to work and that she has grown a lot over the years.

Commissioner Jensen stated that having employees who have worked for the county for so many years is a testament to the work environment.

Chairman Manwaring: Had no updates at this time.

Commissioner Jackson: Had no updates at this time.

Clerk Eckhardt: Stated that it is almost budget time and the Clerks Office will be preparing revenue projections.

Clerk Eckhardt stated that she receives a weekly presentation from National Association of Counties (NACO) on the first 100 days of President Trump. Clerk Eckhardt stated that Bingham County does not receive direct federal funding, some comes through Road and Bridge, but mostly funding is funneled through the state. Clerk Eckhardt stated within the last presentation they sent a list of departments and programs within those departments that are being evaluated on whether they are a wise use of federal funding or not. There are 2800 programs within that list and the interesting part that she felt may affect Bingham County is there are hundreds of agriculture grants, homeland security and several others. Clerk Eckhardt stated that she is not sure what this will look like or how projections of revenue will look but she would like everyone to be aware.

Clerk Eckhardt stated that there was not much said about PILT, which is the Payment in Lieu of Taxes, that the county receives approximately \$900,000.00 per year. The current PILT for Bingham County has been built up over the years and that is part of how the jail expansion has been completed and courthouse remodel projects, combined with ARPA funding.

Donavan Harrington: Had no updates at this time.

Dusty Whited: Stated that Public Works has been dealing with flooding issues and that there are several roads closed due to flooding. Mr. Whited reminded everyone that sand bags and sand are available out by the Public Works Building but to please bring a shovel if picking up sand bags.

Scott Reese: Stated that he has been in contact with all City Mayors in regards to sand bags and reminded them all of the availability.

Sheri Landon: Stated that District Court will be getting rid of several black filing cabinets that are legal size and fire resistant. If anyone is interested, please let her know.

Laraine Pope: Had no updates at this time.

Jason Marlow: Reminded everyone with the cold and warm days fluctuating, it will be hard on the HVAC system. Therefore, there may be some areas that are warmer or cooler than others but if there are issues, please contact him.

Addie Jo Jackman: Had no updates.

Shawn Hill: Had no updates.

Cody Lewis: Stated that Felony Drug Court Graduation is scheduled for March 25<sup>th</sup> at 4:00 p.m., and Misdemeanor Drug Court Graduation is scheduled for March 27<sup>th</sup> at 4:00 p.m.

Ryan Jolley: Stated that Paul Rogers has been hired as a contract Civil Attorney to complete civil matters for Bingham County.

Jeff Gardner: Had no updates at this time.

Carmen Willmore: Stated she is the new County Chair Representative from the Extension Office as Julie Buck retired as of last week. Ms. Willmore stated that beef weigh in was held last Saturday and there were 60 steers for county and state fair. Today Makayla Steinmetz is starting as the new 4-H part-time Secretary.

Matt Galloway: Had no updates at this time.

Danette Miller: Had no updates at this time.

Clerk Eckhardt reminded everyone that due to the sensitivity of the microphones in chambers, please be cognizant with talking in the audience during any meetings or Public Hearings. This will assist with having a clear record if there may be an item that is appealed.

Commissioner Jensen stated next Staff Meeting is scheduled for Monday, April 7, 2025 at 8:30 a.m.

Nothing further.

#### PROBATION DEPARTMENT

Present: Shawn Hill- Probation Services Director

The Board met with Shawn Hill to discuss updates within the Probation Department.

#### BUILDING MAINTENANCE

Present: Jason Marlow- Building Maintenance Supervisor  
Jeff Gardner- Sheriff  
Paul Rogers- County Civil Counsel

The Board met with Jason Marlow to discuss updates within the Building Maintenance Department.

#### DISCUSSION & REVIEW OF THE BINGHAM COUNTY AMBULANCE DISTRICT, WITH POTENTIAL DECISION- REQUESTED BY CLERK PAM ECKHARDT

Present: Pamela Eckhardt- County Clerk  
Paul Rogers- County Civil Attorney  
Ryan Jolley- Prosecuting Attorney  
Laraine Pope- Human Resources/Risk Management  
Jeff Gardner- Sheriff

The Board met to hold discussion and review the Bingham County Ambulance District, with potential decision.

Discussion was held in regards to the Intergovernmental Agreement for Bingham County Ambulance Services with the City of Blackfoot, which is a five (5) year contract and expires July 26, 2025.

Discussion was held in regards to Section 4(a), specifically in regards to a potential increase in \$20,000 for capital acquisitions as there is not enough funding to cover the district. Clerk Eckhardt stated that she would like to propose an increase because if ambulances are supplied for the three (3) fire districts on a rotation, the current amount is not sufficient. Clerk Eckhardt stated there may be \$20,000.00 placed yearly within the fund but there is no way that an ambulance could be purchased. Clerk Eckhardt stated that she is not sure if the Board would be in favor but that \$100,000.00 could be taken off of the Ambulance Levy. Chairman Manwaring stated that he would be in favor of placing \$50,000.00 but the funding/use would need to be rotated between the districts. Commissioner Jensen asked how often the ambulances are traded out, to which Clerk Eckhardt stated that the districts like to do so every five (5) years.

Second, is Section 4(b), the ambulances titled in the name of the Bingham County Ambulance District. Clerk Eckhardt stated that she is not sure why it was decided to do that but right now the county is not able to title the ambulances in Bingham County Ambulance District as that is not set up with the Idaho Transportation Department. Therefore, the ambulances are titled under Bingham County, with two (2) ambulances for Blackfoot and two (2) for Shelley being under Bingham County.

Next, Clerk Eckhardt referred to liability insurance under Section 9, wherein she explained the agreement states that the City shall maintain in full force and effect at its sole expense, liability insurance with respect to the operation of the ambulance service insuring the City gets loss for public liability arising as a result of negligence of its city or its employees. Clerk Eckhardt stated that discussion was held with Justin Nyquist, ICRMP, wherein he stated that Bingham County's policy does not cover actions of the Bingham County Commissioners as the Board for the Bingham County Ambulance District. No payroll and no property so this would be a minimal policy of approximately \$2,400.00 per year. Mr. Nyquist suggested a simple policy for this matter to be covered and Clerk Eckhardt agreed that said policy would be beneficial to cover the Board.

Clerk Eckhardt stated if there were a Capital Improvement Plan, there would be a rotating schedule of ambulances and who would get the funding which year.

Clerk Eckhardt reiterated that the ambulance district is receiving \$35,000.00 from Bingham Memorial, which was negotiated.

Next, discussion was held in regards to Section 12, which states that the county cannot exercise its authority to annex or de-annex from the Blackfoot Snake River Services Area. Clerk Eckhardt stated this is a concern with the request from the Shelley/Firth Ambulance Service to change boundaries. Clerk Eckhardt stated that is why Blackfoot has been reluctant because they would be de-annexing some of the area. Therefore, if this is going to be done, now would be the time. Chairman Manwaring stated the biggest thing is that Shelley/Firth Ambulance Service wanted to go back to the school district boundaries. Chairman Manwaring stated that he would not be opposed but that all parties needed to be involved in the discussion. Clerk Eckhardt stated that it would come down to the Board changing the response boundary line and it was confirmed that this would need to be done via resolution.

Next, Clerk Eckhardt stated that she would like input as to the potential consideration of donating the 2008 Subaru Forester to the City of Blackfoot, which is housed at the Blackfoot Fire Station and used as a chase vehicle for the paramedics. Clerk Eckhardt stated that she is not sure why this has remained in the county's name but would recommend signing it over to the city. Clerk Eckhardt stated that she spoke with the City of Blackfoot and they are happy to take ownership and insure the vehicle. The Board was in favor and had no concerns.

At this point County Civil Attorney will work with City Attorney to work through the remaining of the Agreement to be sure all concerns are addressed. Chairman Manwaring confirmed that Legal Counsel will research to see the best option for the county as far as who has ownership of the ambulances and if the Shelley Firth Ambulance has the ability to operate under another entity.

Lastly, discussion was held in regards to the Shelley/Firth Ambulance District, wherein Clerk Eckhardt stated their move from a QRU to an ambulance service with payroll in the amount of \$400,000.00 in 2024, they have lost their status as "volunteer". Causing complications with being insured under the

Shelley Firth Fire District as they are not a political subdivision. A "service" is not a political subdivision and the ambulance service has their own W3 and EIN. Clerk Eckhardt stated every year, the fire district has to send ICRMP the W3 information, they were surprised when they saw a \$400,000.00 payroll. Thereafter, ICRMP reached out to Laraine Pope to receive further information.

Discussion was held in regards to the potential of increasing the Fire District Levy to place funding to the ambulance side of things or a potential Ambulance District Levy. Clerk Eckhardt will conduct further research on this matter.

**Decision: Commissioner Jensen moved to donate a 2008 Subaru Forester, to the City of Blackfoot. Commissioner Jackson seconded. All voted in favor. The motion carried.**

**Commissioner Jackson moved to direct Clerk Pam Eckhardt to conduct research regarding a potential Ambulance District Override Levy to be placed on the ballot. Commissioner Jensen seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY MARCH 5, 2025



PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO            )  
                                      : ss.               Wednesday, March 5, 2025  
County of Bingham        )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                             Commissioner Jackson  
                             Commissioner Jensen  
                             Lindsey Dalley- Commission Clerk

#### CASH WARRANTS

Three (3) Cash Warrants were approved in the amount of \$21,000.00, \$2,380.27 and \$254.80, for a total of \$23,635.07.

**Decision: Commissioner Jackson moved to approve Cash Warrants, Claims and Administrative Documents for March 5, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.**

#### MEETING WITH PAUL ROGERS, COUNTY CIVIL ATTORNEY, TO DISCUSS COORDINATION OF CALENDAR AND MEETING TIMES

Present:               Paul Rogers- County Civil Attorney  
                             Tiffany Olsen- Planning & Development Director  
                             Pamela Eckhardt- County Clerk

The Board met with Paul Rogers to discussion coordination of calendar and meeting times.

## SHERIFFS OFFICE

Present: Darrell Fellows- Detention Lieutenant

The Board met with Lieutenant Fellows to discuss jail population and updates regarding the jail expansion project.

## PUBLIC WORKS

Present: Dusty Whited- Public Works Director  
Derrick Going- Solid Waste Supervisor  
Paul Rogers- County Civil Attorney  
Tiffany Olsen- Planning & Development Director

The Board met with Dusty Whited to discuss updates within the Public Works Department and to discuss other agenda items.

Discussion was held in regards to the prior approval for major purchase of ½ down payment on a new live floor trailer. Said purchase is in the amount of \$62,433.94 and is to be paid from Fund: 23-70-803-00 (Solid Waste- Heavy Equipment). Mr. Whited stated that ½ of the down payment will come from fiscal year 2025 budget and the remaining ½ would be paid out of fiscal year 2026 budget. The trailer that was purchased in 2017 will be traded in and the amount will be deducted from the final payment.

**Decision: Commissioner Jensen moved to approve the prior approval for major purchase of ½ down payment on a new live floor trailer. Said purchase is in the amount of \$62,433.94 and is to be paid from Fund: 23-70-803-00 (Solid Waste- Heavy Equipment). Commissioner Jackson seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to the prior approval for major purchase of mower flails. Said purchase is in the amount of approximately \$2,000.00, which is to be paid from Fund: 27-60-899-09 (Weed Department- Capital).

**Decision: Commissioner Jackson moved to approve the prior approval for major purchase of mower flails. Said purchase is in the amount of approximately \$2,000.00, which is to be paid from Fund: 27-60-899-09 (Weed Department- Capital). Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to the prior approval for major purchase of type 3 barricades. Said purchase is in the amount of \$2,142.56 and is to be paid from Fund: 02-40-643-00 (Road & Bridge- Signs & Striping).

**Decision: Commissioner Jackson moved to approve the prior approval for major purchase of type 3 barricades. Said purchase is in the amount of \$2,142.56 and is to be paid from Fund: 02-40-643-00 (Road & Bridge- Signs & Striping). Commissioner Jensen seconded. All voted in favor. The motion carried.**

A brief discussion was held in regards to the paving of parking area for the mobile morgue unit. The previously discussed size was 24 feet wide by 40 feet long, wherein the calculated approximate cost for asphalt would be \$1,000.00. Chairman Manwaring asked that Commission Clerk, Lindsey Dalley, confirm with Coroner Jimmy Roberts, that size would be sufficient. This item will be added to the agenda next week for final decision.

Lastly, discussion was held in regards to the Credit Application for Conrad Bischoff, which allows them to submit a bid on fuel supply for the county.

**Decision: Commissioner Jensen moved to approve and sign the Credit Application for Conrad Bischoff. Commissioner Jackson seconded. All voted in favor. The motion carried.**

#### EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 10:35 a.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 11:12 a.m.

**Decision: No decision was made at this time.**

#### HUMAN RESOURCES

Present: Laraine Pope- Human Resources Director

The Board met with Laraine Pope to approve the proposed Section 35- Lactation Policy, to be added into the Bingham County Employee Handbook.

**Decision: Commissioner Jensen moved to approve the new employee handbook section 35, Lactation Policy. Commissioner Jackson seconded. All voted in favor. The motion carried.**

#### PRIOR APPROVAL- IT DEPARTMENT

Present: Matt Galloway- IT Director

The Board met with Matt Galloway to discuss and make a decision in regards to several submitted prior approval for purchase documents.

Discussion was held in regards to the prior approval for major purchase of Docuware, which is used by the Clerks Office. Mr. Galloway stated that he is currently looking into other options but until then this program is needed. Said purchase is in the amount of \$4,977.00 Annual Price, which is to be paid from Fund: 01-01-539-00 (Clerk- Imaging- Contract-Maintenance).

**Decision: Commissioner Jackson moved to approve the renewal of Docuware. Said purchase is in the amount of \$4,977.00 and is to be paid from Fund: 01-01-539-00. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to the prior approval for major purchase of six (6) Dell Computers, wherein four (4) will be laptops and two (2) will be desktops. Said purchase is in the amount of \$10,452.91 and is to be paid from Fund: 01-14-804-00 (IT Department- Capital- Computers).

**Decision: Commissioner Jensen moved to approve the submitted prior approval for major purchase of six (6) Dell Computers, wherein four (4) will be laptops and two (2) will be desktops. Said purchase is in the amount of \$10,452.91 and is to be paid from Fund: 01-14-804-00 (IT Department- Capital- Computers).**

Next, discussion was held in regards to the prior approval for major purchase of RMM/MDM Solutions. Said purchase is in the amount of \$13,122.00 and is to be paid from Fund: 01-14-524-01 (IT Department- Software Renewals).

**Decision: Commissioner Jackson moved to approve the prior approval for major purchase of RMM/MDM Solutions. Said purchase is in the amount of \$13,122.00 and is to be paid from Fund: 01-14-524-01 (IT Department- Software Renewals). Commissioner Jensen seconded. All voted in favor. The motion carried.**

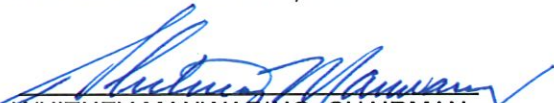
## EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 11:33 a.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 11:40 a.m.

**Decision: Commissioner Jensen moved to approve Indigent Cremation Application 2025-02. Commissioner Jackson seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL FRIDAY MARCH 7, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO        )

: ss.

Friday, March 7, 2025

County of Bingham    )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT:               Chairman Manwaring  
                          Commissioner Jackson  
                          Commissioner Jensen  
                          Lindsey Dalley- Commission Clerk

## CASH WARRANTS

One (1) Cash Warrant was approved in the amount of \$47,401.13.

## CLAIMS

Claims were approved in the amount of \$443,203.73.

## PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Salary Increase Form:	Circuit Breaker Clerk
	Detective
	Patrol Sergeant
	Patrol Corporal
	Detective
	Patrol Deputy
	Solid Waste Operator
	Solid Waste Operator
	Park Maintenance Worker

**Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.**

#### **TAX INQUIRY FORMS**

The Board met to approve Tax Inquiry forms submitted by the Assessors Office, which were as follows:

RP9066912	Year 2024	System did not calculate correctly
LRPP322N14000M	Year 2024	Tower was double assessed

**Decision: Commissioner Jensen moved to approve the Tax Inquiry forms submitted by the Assessors Office. Commissioner Jackson seconded. All voted in favor. The motion carried.**

#### **RESOLUTION 2025-10**

The Board met to approve and sign Bingham County Resolution 2025-10, a resolution of determination of obsolete and/or surplus property no longer of use to Bingham County, State of Idaho and authorization for private sale/donation of said property, specifically for a 2008 Subaru Forester, to be donated to the City of Blackfoot.

**Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-10, a resolution of determination of obsolete and/or surplus property no longer of use to Bingham County, State of Idaho and authorization for private sale/donation of said property, specifically for a 2008 Subaru Forester, to be donated to the City of Blackfoot. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was adopted as follows:**

**BINGHAM COUNTY  
RESOLUTION NO. 2025-10**

RESOLUTION OF DETERMINATION OF OBSOLETE AND/OR SURPLUS PROPERTY NO LONGER OF USE TO BINGHAM COUNTY, STATE OF IDAHO AND AUTHORIZATION FOR PRIVATE SALE/DONATION OF SAID PROPERTY (IDAHO CODE §31-829) AND FURTHER PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

**WHEREAS**, pursuant to Idaho Code §31-808, the Bingham County Commissioners have the authority to grant surplus property to any political subdivision;

**WHEREAS**, Bingham County has within their inventory one (1) 2008 Subaru Forester (VIN: JF1SG63618H709224) hereto and herein after referred to as SURPLUS PROPERTY; and

**WHEREAS**, said SURPLUS PROPERTY has been previously used by Bingham County and said SURPLUS PROPERTY is of no further use to Bingham County.

**NOW THEREFORE BE IT HEREBY RESOLVED**, by the Board of County Commissioners, Bingham County, Idaho that:

Bingham County is hereby authorized to transfer its ownership of the one (1) 2008 Subaru Forester (VIN: JF1SG63618H709224) to the City of Blackfoot.

This Resolution is duly approved and adopted by the Board of County Commissioners by motion, Bingham County, State of Idaho.

**DATED** this 7<sup>th</sup> day of March, 2025.

**BOARD OF COUNTY COMMISSIONERS**

**ATTEST:**

  
Pamela W. Eckhardt  
Bingham County Clerk

  
Whitney Manwaring, Chairman

  
Eric Jackson, Commissioner

  
Drew Jensen, Commissioner

**APPROVAL OF REASON & DECISION FOR THE GREGORY & AIMEE AUSTIN ZONE CHANGE FROM "R" TO "C2"**

The Board met to approve and sign Reason & Decision for the Gregory & Aimee Austin Zone Change from "R" to "C2". Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen that they had reviewed the proposed document and had no changes to be made. Both confirmed.

**Decision: Commissioner Jensen moved to approve the Reason & Decision for the Gregory & Aimee Austin Zone Change from "R" to "C2". Commissioner Jackson seconded. All voted in favor. The motion carried.**

**DISCUSSION & DECISION REGARDING TAX EXEMPTION APPLICATIONS PURSUANT TO IDAHO CODE SECTION 63-602**

Present: Debbie Cunningham- Chief Deputy Assessor  
Pamela Eckhardt- County Clerk  
Laura Lora- Chief Deputy Clerk  
Paul Rogers- County Civil Attorney  
Donavan Harrington- County Assessor  
Audrey Barzee- Assessors Office

The Board met to review and make a decision regarding the submitted Tax Exemption Applications pursuant to Idaho Code Section 63-602.

Mr. Harrington asked the Board to consider exempt properties under Idaho Code Section 63-602B, Religious Limited Liability Companies, Corporations or Societies, which were as follows:

**Assembly of God Inc. Firth Tabernacle**

RP401703	235 W Center St, Firth - grounds
RP4010704	235 W Center St, Firth - church
RP4013000	201 E Center St, Firth - parsonage

**Assembly of God South Idaho District**

RP7009000	Fort Hall
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**The Meeting Room, Inc.**

RP3016200	Meeting House 301 N 4th W, Aberdeen
RP3016305	Meeting House 301 N 4th W, Aberdeen
RP3025803	Bare ground
RP3025900	Bare ground

**Assembly of God Idaho**

RP1042100	288 W Pacific, Blackfoot
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**Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602B, Religious limited liability companies, corporations and societies. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, Mr. Harrington asked the Board to consider exempt properties under Idaho Code Section 63-602B, Religious Limited Liability Companies, Corporations or Societies, specifically for the Church of Jesus Christ of Latter-Day Saints, which were as follows:

### Church of Jesus Christ of Latter-day Saints

RP0089000	Church	2120 W Hwy 39 (Springfield)
RP0147700	Church	1533 Hwy 39 (Pingree)
RP0204900	Church	101 N 900 W Blackfoot (West Stake Center)
RP0214000	Seminary building	near Snake River High School (920 W Highway 39)
RP0216100	Church	99 N 900 W Blackfoot (West Stake Center)
RP0219800	Church	95 N 740 W Blackfoot (Northwest Stake Center)
RP0262802	Church	701 W 300 S Blackfoot (Riverton parcel 1)
RP0262811	Portion of parking lot	adjacent to church in Riverton
RP0262816	Church	701 W 300 S Blackfoot (Riverton parcel 2)
RP0289400	Church	403 N 150 W Blackfoot (Rose)
RP0311101	South Stake Shelter and Fields	259 N 300 W
RP0451125	Church	N 700 E near Woodville and includes adjacent grass area
RP0459302	Ball fields and grain bins	near Riverview Elementary Shelley
RP0489500	Church	1101 E 1250 N Shelley
	Girls camp area in Wolverine	2223 William Creek
RP0577100	Rd, Firth	
RP0578605	Girls camp area in Wolverine	
RP0578608	Girls camp area in Wolverine	
	Area in	
RP0596700	Wolverine	request for 16% exemption (handcart trek area)
	352 N Ash	
RP1017400	Blackfoot	Deseret Industries
RP1062000	Church	845 Grant St. Blackfoot
RP1062100	Parking lot	adjacent to church above facing Sexton
RP1062200	Parking lot	adjacent to church above on Grant
RP1096700	Church	520 N Shilling Blackfoot
RP1158800	Seminary Building	near Blackfoot High School on S Fisher St
RP1186800	Grass area	adjacent to Church at 660 Teton Blackfoot
RP1285701	Family History Center	Mitchell Road Blackfoot
RP1302600	Church	660 Teton Blackfoot
RP1309600	Shelter and Fields	adjacent to church on Mt Putnam Dr
RP1326000	Church	1650 Highland Blackfoot (Blackfoot Stake Center and fields)
RP1330002	Parcel in the field	adjacent for the church above on Highland
RP1332736	Church	1000 W Riverton Blackfoot (South Stake Center)
RP1343600	Church	1289 Mt Putnam Blackfoot (East Stake Center)
RP2001900	Church	325 E Locust Shelley
RP2012600	Church	184 N Park Shelley
RP2084303	Seminary Building	near Shelley High School
RP2088900	Church	513 S Park Shelley
RP2091802	Church	675 S Milton Shelley
RP3044900	Church	149 W Central Aberdeen
RP3059800	Seminary Building	near Aberdeen High School (203 S 4th W)
RP4010400	Seminary Building	near Firth High School (252 W Center)

RP4019100	Church	744 N 600 E Firth
RP4019300	Portion of Shelter and Fields for church above in Firth	
RP5003600	Church	823 N 675 E Basalt
RP7013800	Shelter and Fields at 1080 E Quarry Rd for church at 792 N 1090 E Shelley	
RP7014400	Church	792 N 1090 E Shelley (1080 E Quarry)
RP7020201	Church	155 N 380 W Blackfoot (Groveland)
RP7022900	Church	732 W 175 N Blackfoot (Moreland)
RP7040400	Shelter and field adjacent to Riverside Church	
RP7040801	Church	7 N 700 W Blackfoot (Riverside)
RP7053300	Church	1059 W 100 S Blackfoot (Thomas)
RP7053800	Portion of parking lot adjacent to above church in Thomas	
RP7055400	Church	337 N 200 E Blackfoot (Wapello)

**Decision: Commissioner Jensen moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-302B, Religious limited liability companies, corporations and societies. Commissioner Jackson seconded. All voted in favor. The motion carried.**

Next, Mr. Harrington asked the Board to consider exempt properties under Idaho Code Section 63-602D, Certain Hospitals, which were as follows:

**Bingham Memorial Hospital**

RP1402800	360 N Meridian, Blackfoot
Land next to maternity center	CMRGO, LLC

RP1402900	350 N Meridian, Blackfoot
Grove Creek Medical Center -maternity center	CMRGO, LLC

RP1403000	340 N Meridian, Blackfoot
Land across from maternity center	CMRGO, LLC

RP1403100	330 N Meridian, Blackfoot
Land across from maternity center	CMRGO, LLC

RP1045000	310 W Idaho, Blackfoot
Human Resources Office (old eye and dental center)	

RP1045600	124 N Oak, Blackfoot
Pediatric Therapy Center	

RP1045900	358 W Idaho Street, Blackfoot
Clinical Research Office	

RP1105900 490 N Spruce, Blackfoot  
OR on call staff stay at this home

RP1107000 194 N Spruce, Blackfoot  
On call physicians stay at this home

RP1107200 152 N Spruce, Blackfoot  
vacant house to be demolished

RP1107400 53 Poplar, Blackfoot  
Parking lot

RP1287400 170 Parson, Blackfoot  
Ground

RP1287500 150 Parsons, Blackfoot  
Ground

RP1287800 323 Poplar, Blackfoot  
Poplar House -office space for hospital staff

RP1287901 167 Poplar, Blackfoot 59% exempt  
BMH Physicians Clinic - BMH is 58.72% owner

RP1289100 344 N Poplar, Blackfoot  
Parking Lot for Bingham Specialty Plaza

RP1289200 326 Poplar, Blackfoot  
Bingham Specialty Plaza - Medical Offices  
Was 100% exempt for 2024  
**NEW 30.7% of the square feet leased to Wray Dermatology  
63.3% is used by BMH, Inc. asking for exemption for this amount**

RP1325400  
College of Massage Therapy  
and office space for staff

1600 Highland, Blackfoot 30% exempt

RP2024600  
1st Choice Urgent Care

275 W Locust St., Shelley

**NEW**

LR1296602  
1st Choice Urgent Care

Facility has not previously been  
taxed 1350 Parkway, Blackfoot  
**Asking for 100% exemption - see  
long form application**

Discussion was held in regards to LR1296602, which was newly added this year and Bingham Memorial is requesting 100% exemption.

**Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602D, other than LR1296602 in order for Civil Counsel to complete further research. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, Mr. Harrington asked the Board to consider Tax Exemption Applications pursuant to Idaho Code Section 63-602E, property used for school or educational purposes including charter schools, which were as follows:

**Armstrong Properties LLC**

RP1085400 625 West Pacific, Suite 9

10% 1,621 sq ft rented to Idaho State University

**Blackfoot Community**

**Players**

RP1015700 Nuart Theater

**Decision: Commissioner Jensen moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602E, property used for school or educational purposes including charter schools. Commissioner Jackson seconded. All voted in favor. The motion carried.**

Next, Mr. Harrington asked the Board to consider Tax Exemption Applications pursuant to Idaho Code Section 63-602GG, low income housing owned by non-profit organizations, which were as follows:

**Bingham  
Housing**

RP1203400	340 Lansing, Blackfoot
RP1271600	340 Lansing, Blackfoot
RP1271900	340 Lansing, Blackfoot
RP3039800	118 W Central, Aberdeen
RP3039700	Bare lot adjacent to above 103 S Franklin,
RP4014301	Firth

**Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602GG, low income housing owned by non-profit organizations. Commissioner Jensen seconded. All voted in favor. The motion carried.**

Lastly, Ms. Cunningham asked the Board to consider Tax Exemption Applications pursuant to Idaho Code 63-602W, Business inventory that is a single-family dwelling, site improvements that are associated with land, developer factor exemption value, which were as follows:

**Wapello Villa Division #3**

Jay and Nadine Marlow

RP8273262

RP8273265

RP8273270

RP8273275

RP8273285

RP8273290

RP8273295

RP8273300

RP8273310

RP8273315

RP8273320

RP8273325

**Lava Ridge Cove**

Gale Lim Construction / Rod Albertson

RP8272885

RP8272890

RP8272930

RP8272935

RP8272940

RP8272945

RP8272950

RP8272960

**East View Subdivision**

William and Lisa Wells

RP8272440

**Creekview Estates**

Larry Whiting Family Living Trust

RP8267700

**Legacy Haven 1st Amended**

Charles (deceased) and Deon Ulrich

RP8265520

RP8265533

RP8265534

**Rose River Estates**

VOI Inc.

RP8272500

RP8272505

RP8272510

RP8272520

RP8272525  
RP8272530  
RP8272535  
RP8272540  
RP8272545  
RP8272550  
RP8272555  
RP8272560  
RP8272565  
RP8272570  
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RP8272690  
RP8272695  
RP8272700  
RP8272705  
RP8272710  
RP8272715  
RP8272720  
RP8272725

**Walker Estates Subdivision**

Keith and Sandy Walker

RP8267630  
RP8267640  
RP8267650

**Peterson Subdivision**

Bryce V. Peterson

RP8255800

**Peterson Subdivision**

Steven O. and Diane L. Peterson

RP8255400

RP8255600

**Gregory Subdivision #2**

Pheobe Colleen Gregory

RP8272350

RP8272360

RP8272370

RP8272380

RP8272390

**Harborside Condominiums / PUD**

Harborside Partners, LLC

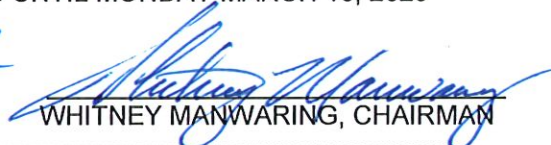
RP1319441

**Decision: Commissioner Jensen moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602W. Commissioner Jackson seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL MONDAY MARCH 10, 2025



PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO )

: ss.

Monday, March 10, 2025

County of Bingham )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

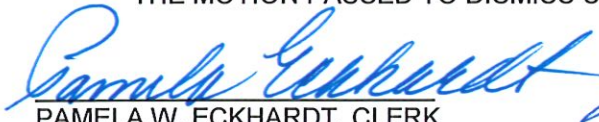
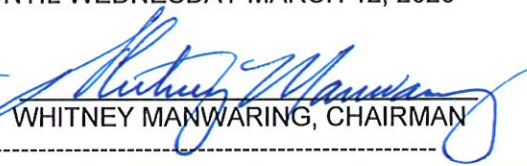
PRESENT: Chairman Manwaring  
Commissioner Jackson  
Commissioner Jensen  
Lindsey Dalley- Commission Clerk

TREASURERS OFFICE

Present: Tanna Beal- Treasurer

The Board met with Tanna Beal to discuss updates within the Treasurers Office.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY MARCH 12, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----  
  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO )

: ss. Wednesday, March 12, 2025

County of Bingham )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT: Chairman Manwaring  
Commissioner Jackson  
Commissioner Jensen  
Lindsey Dalley- Commission Clerk

CASH WARRANTS

One (1) Cash Warrant was approved in the amount of \$504.00.

COLLEGE OF EASTERN IDAHO

Two (2) Certificate of Residency documents were approved and sent to the College of Eastern Idaho for the following Bingham County Student's: Morgan J. Gough and Michelle Luis-Ramirez.

**Decision: Commissioner Jensen moved to approve and sign the Cash Warrants, Claims and Administrative Documents for March 12, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff  
Chad Kent- Lieutenant  
Darrell Fellows- Detention Lieutenant

The Bard met to receive updates from the Sheriff's Office, along with approval and signing of Application for Recreational Boat Safety Grant.

Chad Kent explained that this grant funding is solely used for wages and any maintenance that needs to be done. The grant will allocate \$15,600.00 and the county will have to commit 50% match, which will come from other grant funding already within the budget.

**Decision: Commissioner Jackson moved to approve and sign the Application for Recreational Boat Safety Grant. Commissioner Jensen seconded. All voted in favor. The motion carried.**

## PUBLIC WORKS

Present: Dusty Whited- Public Works Director  
Troy Lenhart- Road & Bridge Supervisor  
Zoom: Brandon Keller- Keller Associates

The Board met to received updates from within the Public Works Division, along with other agenda items.

A public hearing was held for the utility waivers for "LILB" Bridge project. Chairman Manwaring welcomed all to the public hearing and introductions were held. Mr. Whited confirmed there was no public in attendance and therefore there would be no testimony.

Mr. Keller confirmed that all utility waivers have been received for the LIL B Bridges. Mr. Whited confirmed that this collection of waivers is for next winter maintenance that will be conducted on bridges. One bridge is over on Pioneer Road and over the Danskin, the second is on 1450 Klinger Road and there will be a couple of bridges where right-of-way will need to be purchased.

The Board had no further questions.

Chairman Manwaring confirmed that there was no testimony in favor, in neutral nor in opposition as there was no public in attendance.

**Decision: Commissioner Jensen moved to approve the utility waivers for the "LILB" Bridge Projects. Commissioner Jackson seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to paving of the mobile morgue unit storage area, which will be 24-foot-wide and 50-foot-long, for an approximate cost of \$1,200.00 and it so be paid from Fund: 01-10-494-00 (Building & Grounds- Repairs/Maintenance- Building & Fixtures).

**Decision: Commissioner Jackson moved to approve the paving of the storage area for the mobile morgue unit, which will be 24-foot-wide and 50-foot-long, for an approximate cost of \$1,200.00 and it so be paid from Fund: 01-10-494-00 (Building & Grounds- Repairs/Maintenance- Building & Fixtures). Commissioner Jensen seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to the submitted prior approval for major purchase of two (2) sweepers, one for Road and Bridge and the second for Solid Waste. Said purchase total amount is \$160,990.00 and is to be paid from reserves.

**Decision: Commissioner Jensen moved to approve the prior approval for major purchase of two (2) sweepers, in the amount of \$160,990.00, which is to be paid from reserves. Commissioner Jackson seconded. All voted in favor. The motion carried.**

Next, discussion was held in regards to testing for the Fielding Landfill, wherein Mr. Whited explained that this cost was planned for within the budget. Said cost is in the amount of \$11,500.00, which is to be paid from Fund: 23-70-757-01 (Solid Waste- Monitoring/Lab/Reporting).

**Decision: Commissioner Jackson moved to approve the testing for the Fielding Landfill in the amount of \$11,500.00, which is to be paid from Fund: 23-70-757-01 (Solid Waste- Monitoring/Lab/Reporting). Commissioner Jensen seconded. All voted in favor. The motion carried.**

Lastly, discussion was held in regards to the General Notice to Destroy Noxious Weeds, which is required to be published yearly. Mr. Whited stated that once approved and signed, Commission Clerk, Lindsey Dalley, will send to the newspaper for publication.

**Decision: Commissioner Jensen moved to approve and sign the General Notice to Destroy Noxious Weeds and have Commission Clerk, Lindsey Dalley, send the notice to be published. Commissioner Jackson seconded. All voted in favor. The motion carried.**

#### APPROVAL OF REASON & DECISION FOR NORTH RIVER ESTATES SUBDIVISION

The Board met to approve and sign the Reason & Decision for North River Estates Subdivision. Chairman Manwaring confirmed that he has recused himself from hearing the Application during the Public Hearing and therefore would not sign the document. Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen that they had reviewed the proposed document and had no changes to be made. Both confirmed.

**Decision: Commissioner Jackson moved to approve and sign the Reason & Decision for North River Estates Subdivision. Commissioner Jensen seconded. Both voted in favor. The motion carried.**

#### PRIOR APPROVAL- IT DEPARTMENT

Present: Matt Galloway- IT Director

The Board met to discuss the submitted prior approval for major purchase of Enghouse Touchpoint Software. Said purchase is in the amount of \$8,016.02, which is to be paid from Fund: 01-14-680-02 (IT Department- IP Phone Misc. Upgrades)

**Decision: Commissioner Jensen moved to approve the prior approval for major purchase Enghouse Touchpoint Software. Said purchase is in the amount of \$8,016.02, which is to be paid from Fund: 01-14-680-02 (IT Department- IP Phone Misc. Upgrades). Commissioner Jackson seconded. All voted in favor. The motion carried.**

#### EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 10:30 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:54 a.m.


**Decision: Commissioner Jensen moved to approve the pay increase mentioned within Executive Session from an N13, Step 3 (\$18.91) to an N13, Step 4 (\$19.48), the anniversary date will remain the same and this change will be effective retroactively to March 1, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

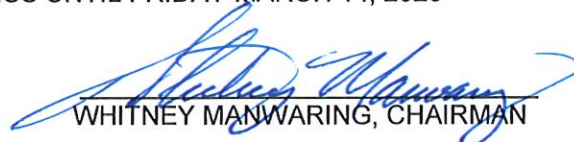
#### WEEKLY MEETING WITH PAUL ROGERS- COUNTY CIVIL ATTORNEY

Present: Paul Rogers- County Civil Attorney

The Board met with Paul Rogers to discuss updates on county items.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY MARCH 14, 2025

  
PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk-----

  
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO )

: ss. Friday, March 14, 2025  
County of Bingham )

**THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:**

PRESENT: Chairman Manwaring  
Commissioner Jackson  
Commissioner Jensen  
Lindsey Dalley- Commission Clerk

#### CLAIMS

Claims were approved in the amount of \$291,029.57.

#### PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Salary Increase Form:	Detention Deputy
Employee Status:	Deputy Court Clerk
New Employee Status Sheet:	Detention Deputy
	Patrol Deputy

**Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Forms and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.**

#### APPROVAL OF COMMISSION MINUTES FOR FEBRUARY 1-14, 2025

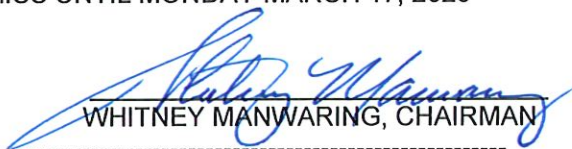
The Board moved to approve Commission Minutes for February 1-14, 2025. Chairman Manwaring confirmed that he has reviewed the proposed minutes and made a few changes. Chairman Manwaring confirmed that Commissioner Jackson and Commissioner Jensen had reviewed them as well. Both confirmed and stated they has no changes to be made.

**Decision: Commissioner Jensen moved to approve Commission Minutes for February 1-14, 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.**

THE MOTION PASSED TO DISMISS UNTIL MONDAY MARCH 17, 2025



PAMELA W. ECKHARDT, CLERK  
Lindsey Dalley- Commission Clerk



WHITNEY MANWARING, CHAIRMAN